

HEALTH INFORMATION MANAGEMENT CODING SPECIALIST CERTIFICATE

1. Describe, evaluate, and apply revenue cycle functions and processes.

Sitka, e-Learning

An area of HIM specifically focused on coding/classifications systems at both the inpatient and outpatient level. The certificate will allow students to obtain entry-level skills in healthcare coding and the opportunity to continue to earn an Associate of Applied Science degree. National credentialing exams are available at both the entry and advanced level. Minimum grade of C (2.00) is required in all courses. A grade of C- is not considered passing.

Requirement		Hours
Minimum Credit Hours		30
General Requirements		10
Program Requirements		20

Code	Title	Credits
General Requirements		
<i>Written Communication Skills</i>		
WRTG S111	*Writing Across Contexts	3
<i>Oral Communication Skills</i>		
Select one of the following:		3
COMM S111	*Fundamentals of Oral Communication	
COMM S235	*Small Group Communication and Team Building	
COMM S237	*Interpersonal Communication	
COMM S241	*Public Speaking	
<i>Science Skills</i>		
HS S114	Fundamentals of Anatomy and Physiology ¹	4
Program Requirements		
HIM S135	Medical Terminology	3
HIM S155	Coding I: Outpatient	3
HIM S255	Coding II: Inpatient	3
HIM S258	Coding III: Advanced Coding	3
HIM S261	Revenue and Financial Management for Healthcare	3
HIM S272	Pathophysiology and Pharmacology	4
HIM S282	CCS Examination Preparation	1
Total Credits		30

¹ Students going on to a Bachelor's degree are advised to take BIOL S111 and BIOL S112 in place of HS S114.

The Coding Specialist Certificate prepares students in the areas of inpatient and outpatient coding, billing, reimbursement methodologies and data quality.