HEALTHCARE PRIVACY AND SECURITY CERTIFICATE

Sitka, e-Learning

This e-Learning Healthcare Privacy and Security Certificate prepares students for employment in data access, disclosure and healthcare informatics. Students who complete this program are prepared to work in a variety of employment settings, particularly in healthcare related facilities. This certificate contains coursework that will apply toward the Associate of Applied Science degree in Health Information Management (HIM). Minimum grade of C (2.00) is required in all courses. A grade of C- is not considered passing.

Admission Requirements

High school diploma or GED, and must complete English placement exam as part of the admissions process.

Requirement	Hours
Minimum Credit Hours	**30**
General Requirements	9
Program Requirements	21

Code	Title	Credits
General Requirements		
Written Communication Skills		
WRTG S111	*Writing Across Contexts	3
Oral Communication Skills		
Select one of the following:		3
COMM S111	*Fundamentals of Oral Communication	3
COMM S235	*Small Group Communication and Team Building	3
COMM S237	*Interpersonal Communication	3
COMM S241	*Public Speaking	3
Computer Skills		
CIS S105	Computer Literacy	3
Program Requirements		
HIM S101	Introduction to Health Information Management I	3
HIM S102	Introduction to Health Information Management II	3
HIM S181	Introduction to Healthcare Systems	3
HIM S240	Legal Aspects of Health Information	3
HIM S251	Quality Improvement and Project Management	3
HIM S285	Healthcare Privacy and Security	3
HIM S289	Healthcare Information Technology	3

Upon completion, students will be able to:

1. Demonstrate knowledge of information protection: access, use, disclosure, privacy, and security.