

HEALTH INFORMATION & EHR FOUNDATIONS O.E.

Sitka, e-Learning

Prepares students for entry-level roles in digital healthcare. This fully online program builds skills in electronic health records, medical terminology, data management, and privacy standards, and qualifies graduates to sit for the Certified Electronic Health Records Specialist (CEHRS) exam.

Requirement		Hours
Minimum Credit Hours		18
Code	Title	Credits
Major Requirements		
HIM S101	Introduction to Health Information Management I	3
HIM S102	Introduction to Health Information Management II	3
HIM S135	Medical Terminology	3
HIM S181	Introduction to Healthcare Systems	3
HIM S236	Healthcare Reimbursement	3
HIM S240	Legal Aspects of Health Information	3
Total Credits		18

Upon completion, students will be able to:

1. Apply privacy, security, and confidentiality standards to protect patient health information in compliance with HIPAA and other healthcare regulations.
2. Navigate and manage electronic health record (EHR) systems to accurately enter, update, retrieve, and maintain patient data.
3. Demonstrate knowledge of medical terminology, anatomy, and healthcare documentation to ensure accuracy and clarity in electronic records.
4. Support clinical and administrative workflows by organizing, verifying, and communicating patient information within healthcare settings.
5. Use data management and reporting tools within EHR systems to assist with quality improvement, scheduling, billing, and regulatory compliance activities.