

RELEASE OF INFORMATION O.E.

Sitka, e-Learning

The Release of Information occupational endorsement provides a course of study through e-learning that prepares the health information management professional for the American Health Information Management Association (AHIMA) Release of Information Micro-credential.

| Requirement | | Hours |
|-----------------------------|--|----------------|
| Minimum Credit Hours | | 21 |
| Code | Title | Credits |
| HIM S101 | Introduction to Health Information Management I | 3 |
| HIM S102 | Introduction to Health Information Management II | 3 |
| HIM S117 | Applied Healthcare Statistics | 3 |
| HIM S181 | Introduction to Healthcare Systems | 3 |
| HIM S240 | Legal Aspects of Health Information | 3 |
| HIM S251 | Quality Improvement and Project Management | 3 |
| HIM S285 | Healthcare Privacy and Security | 3 |
| Total Credits | | 21 |

Upon completion, students will be able to:

1. Apply ethical, legal, and regulatory standards to the release of health information.
2. Evaluate the validity of requests and determine the appropriate data to release.
3. Apply department management roles and responsibilities, as well as operational functions.
4. Define requestor types such as Treatment, payment, operations (TPO), and requests that require or do not require an authorization.
5. Apply communication techniques in customer service for patients and the public.
6. Identify emerging topics and best practices for protecting personal health information.